

MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

DATE	CONVENING TIME	LOCATION
		Henry Co. Emergency Management
January 8, 2020	1:30pm	900 West Washington St.
		Mount Pleasant, IA 52641

Southeast Iowa Link Governing Board Meeting Approved Minutes

Present: Rick Larkin, Jack Seward Jr., Marc Lindeen, Tom Broeker, Dee Sandquist, Michael Berg, Chris Ball, Mark Meek, Bob Bartles, Mark Schneider, Ryanne Wood, Ken Hyndman, Sarah Berndt, Sandy Stever, Tami Gilliland, Bobbie Wulf, Felicia Toppert, Becci Reedus, Jeff Sorensen, Rochelle Honey-Arcement

1. **Approve Agenda** the meeting was called to order at 1:30 pm and included introductions

There is an addition to the agenda under new business to be discussed is an exception to policy for Hillcrest.

Motion to approve the agenda with the addition under new business

By Michael Berg Second Jack Seward Jr. Motion passes

## 2. Consider Approval of December 11, 2019 minutes

The minutes were reviewed via overhead projector. Correction to the minutes are a spelling error and change in agenda item number eight which states maximum levy is \$42.28 and should state \$42.28 is the average levy.

Motion to approve the minutes with the corrections noted

By Tom Broeker Second Chris Ball Motion passes

3. Discuss and Consider Approval of SEIL Chair for 2020

Motion for Rick Larkin to be chair for 2020

By Jack Seward Jr. Second Michael Berg Motion passes

4. Discuss and Consider Approval of SEIL Vice-Chair for 2020

Motion to approve Jack Seward Jr. vice-chair for 2020

By Tom Broeker Second Dee Sandquist Motion passes

5. Discuss and Consider Approval of SEIL Secretary for 2020

Motion to approve Marc Lindeen secretary for 2020

By Chris Ball Second Tom Broeker Motion passes

### 6. Update from Adult and Children's Advisory Committee Members (12 Minutes)

The Adult Advisory Committee talked about property taxes and the ramifications of how it relates to children's mental health and other needs of people with disabilities and mental illness. There is concern over not having enough funds available for the obligations put on regions. The committee supports recommending legislative action to make funding available. There will be an effort to have dedicated money through Medicaid to support increasing direct care worker wages. The committee requests governing board support of



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those efforts. A one cent sales tax could help with funding for the mental health system and provide some property tax relief. They discussed the CEO evaluation. There was discussion of Muscatine County joining the SEIL Region. The Adult Advisory Committee recommends letting Muscatine County into the SEIL Region. Muscatine County is trying to protect the individuals in their community by changing regions. The committee doesn't see a downside to the individuals they represent to letting Muscatine County join. Muscatine County can levy more funds than are needed. The providers in Muscatine County seem to be a good fit with the provider community in the SEIL Region. Muscatine County's culture would be a good fit with the SEIL Region.

Children's Advisory Board voted on the parent advisory member to be appointed to the governing board. They approved SEIL CEO's self-evaluation. They developed and approved legislative priorities to be discussed later on the agenda.

# 7. Discuss and Consider Approval of the appointment of the SEIL Children's Advisory Committee as described in the SEIL 28E (5 Minutes)

The children's advisory committee has been active for some time. This is an open committee, and anyone can attend. The governing board needs to appoint the SEIL Children's Advisory Committee as described in the SEIL 28E.

Motion to approve the appointment of the Children's Advisory Committee

By Michael Berg Second Tom Broeker Motion passes

# 8. Discuss and Consider Approval of Children's Advisory Committee Board member designates (10 Minutes)

- a. Parent of Child receiving mental health service
- b. Provider of Children's mental health service
- c. Education Representative

The Children's Advisory Committee has designated their representatives for appointment to the SEIL Governing Board. The Children's Advisory Committee Board member designates serve a two-year term. The parent provider is Kristine Skinner, the provider of children's services is Heather Brueck and the education representative is Mark Schneider.

Motion to approve the Children's Advisory designates to the SEIL Governing Board By Dee Sandquist Second Mark Meek Motion passes

### 9. Consider Approval of Claims as per Running Totals Document- December

The document was viewed via overhead projector. Due to receiving additional reports this morning, the report being viewed has been updated from the report sent out with the board meeting documents. The expenditures match the board approval of the December claims. Jefferson County has not allocated all their property tax dollars. The percentage of budgets spent is varied due to when payments are being submitted to the fiscal agent. Some counties may make their payment in full other counties split the payment into two or three payments during the fiscal year.



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Motion to approve the claims as per running totals for December document

By Jack Seward Jr.

Second Michael Berg

Motion passes

### 10. Consider Approval of Claims for Fiscal Agent Account as per Claims 1-8-2020

The document was viewed via overhead projector. Mandated claims totaled \$23,481.36, claims for services totaled \$318,071.77 and total of all claims paid \$341,553.13. There was a payment to the Independence Mental Health Institute (MHI) for services from May 2019. This is due to the MHI invoicing the net cost after other insurance (i.e. Medicare) has paid.

Motion to approve claims for fiscal agent account per claims 1-8-2020

By Marc Lindeen Second Michael Berg Motion passes

### 11. Receive and File Fiscal Agent Report- December

The report was viewed via overhead projector. There was a modification to the November 2019 fiscal agent report to reflect an interest payment of \$1,467.12. December interest was \$1,978.09. The \$4,739.16 reimbursement was from Social Security for Interim Assistance Reimbursement for payments made by SIEL for permanent supported housing and client participation.

Motion to receive and file the fiscal agent report modification of November and for December By Jack Seward Jr.

Second Michael Berg

Motion passes

# 12. Receive, Discuss, and File Muscatine County's second request to join SEIL MHDS Region (15 Minutes)

It was discussed that this is a complex situation and there is a sense of a having to rush making the decision to allow Muscatine County to join the SEIL Region. Muscatine County representatives present today stated they owe their current region \$311,000.00; this is an annual transfer payment required by their region. When it was placed on the Eastern Iowa MHDS Region (EIR) agenda to vote Muscatine County out of the region effective December 31st, 2019 the decision was made to hold payment of the \$311,000. Muscatine County plans to make this payment. Muscatine states they feel they have over contributed to their region for what they have received in services. Muscatine County is hopeful their fund balance will be twenty percent, however, anything in excess of that goes to the EIR. Muscatine County estimates that a twenty percent fund balance for them would be \$350,000.00. Muscatine County representatives said that by levying at the \$36.46 per capita they could generate 1.5 million dollars. It was clarified by a member of the SEIL Finance Committee that the \$36.46 levy was for services only and Muscatine County would have to levy more than that amount to cover their local administrative cost. The coordinator of disability services is working on ensuring they cover their obligations and have a twenty percent fund balance. Felecia Toppert, Muscatine County Coordinator of Disability Services, has been very responsive in working with SEIL to provide the information requested.

There was a general discussion with Muscatine County representatives on several issues. Those issues included the Muscatine County Board of Supervisor who is also a region governing board member talking with providers directly and how that would not be done by SEIL Region Governing Board members. Services funded through the EIR fiscal agent are crisis services and some mental health services, i.e. jail diversion, and region contract management which are all provided through Robert Young. Services provided in Muscatine



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County, outside of what the regions pays to Robert Young, are paid through Muscatine County's fund 10. There are two mediation issues between Muscatine County and the EIR. At issue are the regions ability to remove Muscatine County early and if they are removed early does Muscatine County have to pay the \$311,000 to the region. Muscatine County hasn't sent any funds to the fiscal agent in two years. There was one-million-dollar legislative appropriation that was provided to the EIR.

Muscatine County representatives stated the business model SEIL uses is how they would like to operate. Muscatine is working on mirroring SEIL in the services funded, in not supplementing Medicaid funded services with property tax dollars, using residential care facility services funded by Medicaid and aligning the services they fund to SEIL service plan. Muscatine County's current region funds Robert Young to contract with all region providers at a cost of about \$400,000.00 a year and SEIL manages their own provider contracts. When looking at cost in their region an example offered is duplicated services provided in Muscatine County for jail diversion services through Robert Young and Muscatine County jail paying a LMSW social worker. Muscatine County appreciates the hands-on management of the coordinators of disability services and the level of finance reporting provided to the SEIL Governing Board.

Issues Muscatine County faces if they are removed from the EIR prior to 6/30/20 include they cannot spend any money from fund 10 as spending authority is only at the region level. Muscatine County could not contract for services as they cannot contract for services under EIR and could not contract with SEIL providers as they are not a member of SEIL. Muscatine would not have a region management plan to be able to continue to provide services. Muscatine County has to be a member of a 28E to be subject to a levy capacity and that would need to be done by March 15th.

Concerns or remaining questions expressed by SIEL Governing Board members include what if Muscatine County doesn't have a twenty percent fund balance, losing balance of membership, county population shifts to the larger counties, if Muscatine County doesn't have a twenty percent fund balance would our region subsidize them, and members are still not clear on the situation to make a decision. What are the reasons Muscatine wants out of their region and what are the reasons their region now wants them out? What happens if SEIL says no to Muscatine joining our region? If acting on this request is tabled there will need to be special meetings should the SEIL 28E need to be modified.

Across the state there have been counties request to join other regions and be denied or regions deferred allowing the requesting county to join. The Department of Human Services has denied the creation of new regions.

Motion to table the request By Marc Lindeen

Second Dee Sandquist

Motion passes with one opposed

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# 13. Discuss and Consider Approval of Recommendation as related to Muscatine County's membership request to the SEIL Region (15 Minutes)

No action taken.

## 14. Discuss and Consider Approval of Unfunded Mandates letter to Director Kelly Garcia (5 Minutes)

The letter was reviewed via overhead projector. The letter pointed out that the state of Iowa needs to maximize the federal contribution for Medicaid verses utilizing one hundred percent county property tax dollars to subsidize Medicaid funded services.

Motion to approve the letter

By Dee Sandquist

Second Jack Seward Jr.

Motion passes

## 15. Discuss and Consider Approval of CEO Evaluation (10 Minutes)

The management team reviewed Ryanne's self-evaluation and had an opportunity to provide input.

The Children's Advisory approved the CEO self-evaluation without discussion.

The Adult Advisory Committee evaluation of the CEO is Ryanne is extremely organized, bright and responsible. She is attuned to issues faced and knows the system. Ryanne is a leader in the state. Everyone feels really good about this leader. The committee is exceptionally satisfied with Ryanne's performance.

Other discussion included Ryanne was understated in her self-evaluation. The consensus of the SEIL Governing Board is exceptionally satisfied with Ryanne's performance. Ryanne is responsive to governing board member phone calls. Ryanne has the expertise to make this region work. SEIL is far and above other groups due to Ryanne.

Motion to consider approval of the CEO evaluation as exceptionally satisfied

By Jack Seward Jr. Second Mark Meek Motion passes

### 16. Discuss and Consider Approval of process for CEO Evaluation (10 Minutes)

There was a brief discussion if there should be a formalized a process for evaluating SEIL CEO performance. Consensus is no alternative evaluation process is needed at this time.

### 17. New Business

Exception to policy (ETP) for Hillcrest Family Services. This would be a continuation of the ETP considered at the November governing board meeting. Invoices were submitted late due to personnel changes. The charges are for two invoices eligible for approval of payment for outpatient services and the total amount of the invoices is \$283.53. The claims will be processed for payment if the exception to policy is approved.

Motion to approve the Hillcrest exception to policy

By Marc Lindeen Second Tom Broeker

Motion passes

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There are still unanswered questions Muscatine County despite what the finance committee has looked at. The finance committee should look at these issues again and add more representation from the governing board members. Board members who still have questions should be on the committee. The committee will include Marc Lindeen, Jack Seward Jr., Ryanne Wood, Bobbie Wulf, Tami Gilliland and additional volunteers Tom Broeker and Bob Bartles. The committee will meet and if they have any additional questions, they will ask to meet with Muscatine County representatives.

The Children's Advisory Committee legislative priorities are:

- 1. Provide adequate funding to support children's behavioral health services that's fiscally responsible without impacting local property taxes.
- 2. The children's mental health state board oversees state departments including Department of Education, Department of Human Services, Iowa Department of Public Health, Workforce Development, Juvenile Court System, in communication to insure alignment and coordination of children's behavioral health system regulations.
- 3. Flexibility and local control of coordination of children's behavioral health services.

Motion to acknowledge receipt of SEIL Children's Behavioral Health Advisory Committee legislative priorities

By Jack Seward Jr.

Second Mark Schneider

Motion passes

Ryanne will send out the legislative priorities to the governing board.

The Adult Advisory Committee considers increasing direct care worker wages as a primary legislative priority.

Seven months after Iowa Total Care managed care organization started serving the state, they don't have an operational system that pays invoices. The state of Iowa is withholding forty-four million dollars until their system starts paying bills.

# 18. Adjourn

Motion to adjourn

By Jack Seward Jr.

Second Chris Ball

Motion passes

Minutes submitted by Marc Lindeen, Secretary, January 28, 2020. MLsb