

DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

| DATE | CONVENING TIME | LOCATION |
|-------------------|----------------|--------------------------------|
| | | Henry Co. Emergency Management |
| November 12, 2020 | 1:30pm | 900 West Washington St. |
| | | Mount Pleasant, IA 52641 |
| | | ZOOM |

Southeast Iowa Link Governing Board Meeting Approved Minutes

Present: Rick Larkin, Jack Seward Jr., Marc Lindeen, Tom Broeker, Lee Dimmit, Michael Berg, Bob Bartles, Mark Schneider, Ryanne Wood, Ken Hyndman, Sarah Berndt, Sandy Stever, Tami Gilliland, Bobbie Wulf, Deb Bergquist, Alan Brady, Audrey Menke

1. Approve Agenda

The meeting was called to order at 1:30 pm.

Motion to approve the agenda

By Michael Berg Second Marc Lindeen Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Lee Dimmit- Chris Ball- Mark Schneider-yes

Jack Seward Jr.- Marc Lindeen-yes Michael Berg-yes Mark Meek-

2. Consider Approval of October 14, 2020 minutes

The document was viewed via screen share.

Motion to approve the October 14, 2020 minutes

By Tom Broeker Second Mark Schneider Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Lee Dimmit- Chris Ball- Mark Schneider-yes

Jack Seward Jr.- Marc Lindeen-yes Michael Berg-yes Mark Meek-

3. Update from Adult and Children Advisory Committee Members

The Children's Advisory Committee will be meeting next week.

The Adult Advisory Committee met and talked about the pandemic which is ravaging organizations that serve people with disabilities and mental illness. It is a worsening crisis that is overwhelming.

Johnson County will have an access center starting in February of 2021.

Next legislative session issues include a Medicaid rate increase for increasing front line staff wages and recruiting employees. This didn't get acted upon during the 2020 legislative session. Providers may not get



DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

what is needed without help from the SEIL Governing Board and board of supervisors of the member counties. The board of supervisors voice is stronger with legislative leaders. The Adult Advisory Committee is requesting help from all the elected officials in the SEIL Region to address this issue. There was a request for Bob Bartles to provide some language that can be used for the governing board and member county elected officials to use to present this issue to state legislators. Bob stated he will send Ryanne Wood an email with the points for discussion.

The Adult Advisory Committee reviewed the SEIL Annual Report and recommend approval by the SEIL Governing Board.

4. Consider Approval of Claims as per Running Totals Document- October

The document was viewed via screen share. All auditor and treasurer reports were received with the exception of the county ledger from Keokuk County; the ending fund balance can't be verified until the report is submitted. Jefferson County is off two cents due to a benefit payable; the adjustment should be reflected in next months report. The blue type on the spreadsheet under fiscal agent is reposted interest for July, August and September as this reflects a change from previous reports.

The fiscal agent Cares Act expenditures matched what the governing board approved in October. Thirty percent of the Cares Act funds have been spent.

County payments to the fiscal agent were issued from Washington County with a payment of one third of what is due to the fiscal agent. Henry County made a payment for half of what is due to the fiscal agent.

Van Buren County had an interfund transfer to be able to make a payment to the fiscal agent. The revenue detail tab for Van Buren County shows property tax revenue with a deduction for repayment of the loan. There was an interest charge from Van Buren County for that loan. This issue is in discussion on how to address the payment of the interest. The Van Buren County audit firm said to talk to the SEIL Fiscal Agent audit firm on this issue. The payment of interest needs to be paid from Van Buren County Fund 10 not from the SEIL fiscal agent funds.

Motion to approve the claims as per running totals document for October

By Marc Lindeen Second Michael Berg Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Lee Dimmit-yes Chris Ball- Mark Schneider-yes

Jack Seward Jr.-yes Marc Lindeen-yes Michael Berg-yes Mark Meek-

5. Discuss and Consider Approval of Governing Board signatory on claims

Motion to appoint Tom Broeker as signatory on claims.

By Michael Berg Second Jack Seward Jr. Motion passes



DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Lee Dimmit-yes Chris Ball- Mark Schneider-yes

Jack Seward Jr.-yes Marc Lindeen-yes Michael Berg-yes Mark Meek-

6. Discuss and Consider approval of Exception to Policy March and May Optimae invoices past the 90 days

Optimae called the Jefferson County CDS asking about invoices that remain unpaid by SEIL. Optimae sent the invoices timely but they couldn't be found by the CDS processing the claims. Optimae provided documentation they sent the claims via email on time for payment. These invoices go beyond the limit for paying invoices in the management plan. The governing board is being asked to approve the payment of these claims that are past the 90-day time limit for payment of claims.

Motion to approve paying the Optimae March and May invoices

By Jack Seward Jr. Second Tom Broeker Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Lee Dimmitt-yes Chris Ball- Mark Schneider-yes

Jack Seward Jr.-yes Marc Lindeen-yes Michael Berg-yes Mark Meek-

7. Consider Approval of Claims for Fiscal Agent Account as per Claims 11-12-2020

The document was viewed via screen share. Mandated claims totaled \$606.90, service claims totaled \$461,890.20 for a total of claims to be paid of \$462,497.10.

Motion to approve the payment of claims for fiscal agent account as per claims 11-12-20 By Jack Seward Jr. Second Lee Dimmit Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Lee Dimmit-yes Chris Ball- Mark Schneider-yes

Jack Seward Jr.-yes Marc Lindeen-yes Michael Berg-yes Mark Meek-

8. Discussion of processes engaged in determining fund allocations when the requests surpassed the funds available

All the Cares Act funds have been expended. The deadline to submit an application was November 6th, however, on November 4th SEIL stopped accepting applications. This was due to having more applications submitted than funds available. There was over \$200,000.00 in requests in excess of the allocation SEIL had available. Ryanne is tracking applications submitted but not awarded. If more Cares Act funds are allocated to SEIL those applicants will contacted. A letter will be sent to the applicants who applied explaining why they were not awarded funding. A list of applications not funded was requested by the governing board.

Regions who offered smaller grant amounts had difficulty spending the funds allocated to them. The Department of Human Services (DHS) was asked if regions can reallocate unspent funds. DHS said they will get back to the region



DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

CEOs with an answer to this question. The Cares Act funds are to be expended by December 31st. There was a suggestion that a letter be sent to the Department of Human Services making a formal request to allow the unspent funds to be reallocated to regions that did spend all their available funds. Ryanne will draft this letter.

Motion to acknowledge the grant award process described by the CEO

By Jack Seward Jr. Second Marc Lindeen Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Lee Dimmit-yes Chris Ball- Mark Schneider-abstained

Jack Seward Jr.-yes Marc Lindeen-yes Michael Berg-yes Mark Meek-

9. Consider Approval of Claims for Cares Act Account as per Claims 11-12-2020

The report was viewed via screen share. The Cares Act claim allocation to be paid is \$1,084,095.62.

Motion to approve Cares Act claims 11-12-2020

By Tom Broeker Second Marc Lindeen Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Lee Dimmit-yes Chris Ball- Mark Schneider-abstained

Jack Seward Jr.-yes Marc Lindeen-yes Michael Berg-yes Mark Meek-

10. Receive and File Fiscal Agent Report- October

The report was viewed via screen share. Revenue included client care charges reimbursement of \$128.82 and a payment to the fiscal agent from Washington County in the amount of \$270,778.00. Expenditures included Cares Act claims and match the October claims amount approved by the governing board.

Motion to receive and file the fiscal agent report for October

By Jack Seward Jr. Second Michael Berg Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Lee Dimmit-yes Chris Ball- Mark Schneider-yes

Jack Seward Jr.-yes Marc Lindeen-yes Michael Berg-yes Mark Meek-

11. Presentation of Transition Link Annual Report

The report was emailed to the governing board members. Sarah Berndt provided a short overview of the contents of the report; which includes program history, program strategies of law enforcement diversion, screening and identifying need for services, connection to community based services upon release from jail, program outcome of reduce number of detainees booked into jail with behavioral health disorders, reduce length of stay in jail, increase connections to community-based services, reduce the number of detainees returning to jail and the various services detainees can be referred to. Henry County Transition Link uses a screening questionnaire to determine if a detainees should be offered jail diversion services. The report



DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

shared data for jail diversion services for fiscal years 2019 and 2020. Data by jail included number of detainees seen and number of contacts by month, gender of detainees served, and the services detainees were referred to. There was a discussion regarding whether the data on homeless reflects a true picture of the detainees who are homeless at release. It was noted some detainees who are going to residential treatment are homeless, but this isn't reflected in the data and many detainees have an address at release, but that often times is a short-term place to stay.

12. Discuss and Consider Approval of SEIL Annual Report FY20

The report was viewed via screen share. The Adult and Children Advisory Committees and SEIL Governing Board approved report is due to the Department of Human Services (DHS) December 1st. DHS has reviewed the CSN warehouse reports. Those reports have cleared the compliance measures of the department and have been approved for submission with the annual report. The final report needs to have the date changed to when the Children's Advisory Committee reviews the report next week. Covid has impacted the numbers of individuals served March through June. Work continues to fill the vacant members required to be designated to the advisory committees. The report highlights changes providers faced and how they addressed those challenges that Covid presented. The level of support and adjustment of how drop-in and recovery center services were provided with the Covid challenges was highlighted in the report. The new practices from the lesson Covid is providing will continue as services hopefully return to be more normal with face to face services.

Motion to approve the SEIL Annual Report FY 20 with the change in date to when the Children's Advisory

Committee meets

By Marc Lindeen Second Lee Dimmit Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Lee Dimmit-yes Chris Ball- Mark Schneider-yes

Jack Seward Jr.-yes Marc Lindeen-yes Michael Berg-yes Mark Meek-

13. New Business

Michael Berg's term as a county board of supervisor is ending after sixteen years of service.

There was a brief discussion of Covid impact on county courthouses.

14. Adjourn

Motion to adjourn

By Michael Berg Second Rick Larkin Motion passes

Minutes submitted by Marc Lindeen, Secretary, November 24, 2020. MLsb