

DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

DATE	CONVENING TIME	LOCATION
		Henry Co. Emergency Management
December 14, 2022	1:30pm	900 West Washington St.
		Mount Pleasant, IA 52641

## Southeast Iowa Link Governing Board Regular Meeting Approved Minutes

Present: Rick Larkin, Jack Seward Jr., Marc Lindeen, Tom Broeker, Dee Sandquist, Chris Ball, Mark Meek, Tracy Liptak, Mark Schneider, Patricia Lipski, Ryanne Wood, Ken Hyndman, Sarah Berndt, Sandy Stever, Tami Gilliland, Bobbie Wulf, Deb Moeller VA, Peggy Dickey VA, Cheryl Plank, Leia Craff, Taylor Collins legislator

#### 1. Approve Agenda

The board chair called the meeting to order meeting at 1:30 pm. The meeting began with introductions by those present. The agenda was reviewed via screenshare.

Motion to approve the agenda

By Chris Ball Second Mark Meek

Motion passes

## 2. Consider Approval of November 9, 2022 minutes

The minutes were reviewed via screenshare.

Motion to approve the November 9, 2022 minutes By Jack Seward Jr. Second Tom Broeker

Chris Ball abstained Motion passes

### 3. Update from Adult and Children Advisory Committee Members

Adult Advisory discussed the Stakeholder presentation by Iowa Works. The Domestic Violence Intervention Program has hired two staff. Jack Seward shared the MHDS Commission advocated for MHDS Regions to be allowed to have an eighteen percent fund balance. Discussed the CEO of the South Central Behavior Health Region has resigned and support the SEIL CEO being appointed as the interim CEO for that region. There will be benefits to sharing leadership among the two regions.

Children Advisory had a discussion about legislative priorities. They are reaching out to all groups advocating for MHDS and children's issues with a goal to speak with one voice. They have a subcommittee to talk about priorities and this will be brought back to the governing board in January. It is important to come to legislators with a united voice on important issues. Discussed the MHDS Commission report that is going to the general assembly. The MHDS Commission recommended an eighteen precent carry forward for the regions. Other input regarding carry forward varies from seven to ten percent. The board of supervisors on the MHDS Commission spoke about the need for an eighteen percent carry forward in rural Iowa. The MHDS Commission members supported the eighteen percent carry forward not a lesser amount, members felt this is what is needed.

# **4.** Discuss and Consider Approval of new designates to the Adult and Children's Advisory Committees None noted



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## 5. Consider Approval of Claims for Fiscal Agent Account as per Claims 12-14-2022

The document was reviewed via screenshare. Mandated and administrative claims totaled \$3,571.90, service claims totaled \$423,495.92, Decat claims totaled \$2,678.75 with a total claims to be paid of \$429,746.57.

Motion to approve claims for fiscal agent account per claims 12-14-22

By Marc Lindeen Second Tom Broeker Motion passes

### 6. Receive and File Fiscal Agent Report- November

The document was reviewed via screenshare. November expenditures totaled \$740,653.04 which matches the November claims approved by the governing board. Interest was posted for July. SEIL is still waiting for August, September, October, and November interest payments to be posted. Revenue was \$1,800.95 which was a reimbursement for crisis stabilization residential services that the provider, Abbe Center, billed to SEIL. SEIL paid the invoice, and the provider later received a payment from Medicaid for the service. The November fund balance is \$6,607,269.65.

Motion to receive and file the fiscal agent report for November

By Tom Broeker Second Jack Seward Jr. Motion passes

## 7. Receive and File Utilization Review FY22- Sandy

The documents were reviewed via screenshare. The reports show the service utilization with contracted providers which includes a count of clients served, units provided, and amount paid per unit for the last six months. Non-contracted providers report includes mandated services the region has to pay.

Motion to receive and file the utilization review report

By Mark Meek Second Marc Lindeen Motion passes

# 8. Discuss and Consider Approval of Southeast Iowa Regional Medical Center contract-Ken

The document was reviewed via screenshare. SEIL has requested to contract with Southeast Iowa Regional Medical Center (SIRMC) for the last two years. This year SIRMC did sign a contract. There are very few patients the region would fund, due to the hospital being able to complete presumptive Medicaid applications, so this will not be a costly service expenditure.

SEIL has requested to contract with Ottumwa Regional Medical Center (ORMC) as well. ORMC has yet to respond with a decision about entering into a contract with the SEIL Region.

Motion to approve the Southeast Iowa Regional Medical Center Contract and authorize the CEO or Board Chair to sign the contract

By Jack Seward Jr. Second Chris Ball Motion passes

### 9. Discuss and Consider Approval of FY22 Ending Fund Balance Certification

The document was reviewed via screenshare. The modification that was required was to move startup up administration expenses paid in FY 22 into FY23. This makes the ending fund balance for FY22 \$7,621,167. The Department of Health and Human Services (HHS) instructions were to put the



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administrative expense in FY22. Then the Department of Management and State Auditors Office met recently and determined that the expense should be reflected in FY23.

Motion to approve the FY22 ending fund balance certification

By Tom Broeker Second Mark Meek Motion passes

## 10. Discuss and Consider Approval of FY22 SEIL Annual Report

The document was shared via screenshare. There were no changes to the narrative section of the report. The changes reflected are contained in the expenditure line items due to being required to move administrative expenses out of FY22 into FY23.

Motion to approve the FY22 SEIL Annual Report

By Dee Sandquist Second Mark Schneider Motion passes

#### 11. Discuss and Consider Approval of Governing Board Officers effective January 1, 2023

- a. Chair
- b. Vice Chair
- c. Secretary

The current chair of the SEIL Governing Board is retiring and leaving the governing board.

Motion to approve as SEIL Governing Board Officers Jack Seward Jr as chair, Dee Sandquist as vice chair and Marc Lindeen as secretary

By Marc Lindeen Second Tom Broeker Motion passes

# 12. Discuss and Consider Approval of SEIL CEO being designated as South Central Behavioral Health Interim CEO through June 30, 2023 pending SEIL/SCBHR MOU

Jennifer Robbins South Central Behavioral Heath Region (SCBH) CEO is leaving her position. Recommendation to the SCBH Region Governing Board was to request the SEIL Region CEO become the interim CEO. The governing board recognized they do not have staff in their region to become the CEO. This potential merger would be in line with HHS expectation that regions become more equitable with population and align with the Judicial Districts. With this approach twelve of the fourteen counties in the 8<sup>th</sup> Judicial District would be one region with the potential merging of the SEIL and SCBH Regions. Working with SCBH region under a six month interim CEO memorandum of understanding (MOU) will allow both regions to work together and have a smoother transition merging the two regions. SCBH Region functions differently from the SEIL Region. SCBH has one administrator the rest of the staff are care managers. For now, both regions will function under their separate management plans and how staff is being utilized will not change in either region. Both regions share many of the same providers. A MOU for six months interim CEO is being drafted by the CEOs of each region. The SCBH Region has agreed to pay SEIL \$40,000 for CEO costs; allocation of this cost can't just be salary it has to include benefits.

Motion to approve the SEIL CEO being designated as interim SCBH Region CEO pending the memorandum of understanding being approved

By Jack Seward Jr. Second Tom Broeker Motion passes



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#### 13. New Business

Mental Health and Disability Services Commission met December first. Pathways was approved to become a community mental health center. 988 is still going well with current staffing being able to maintain answering the call volume. 988 will be screening for dispatch to mobile crisis services. 988 will do a warm handoff to the mobile crisis dispatch which will increase the time the 988 operator spends on the call. HHS is starting to look at collaborating between 911 and 988. Over one hundred entities are answering 911 calls. There are a lot of options on how to collaborate. The state is going work on pilot counties for 988 and 911 call transfers. SAMHSA has technical assistance for 988 and 911 call transfers. California has worked on this and has made some progress. When a call comes into 911 there is an expectation of emergency services being dispatched. When calls come into 988 this is a conversation and eighty percent of the needs of the caller are met and not referred further for a face-to-face dispatch.

The state is providing funding to strengthen their volunteer disaster response teams trained in responding to and debriefing when a disaster occurs.

The Department of Justice consent decree with the Glenwood Resource Center has been signed.

There are currently three intensive residential service homes open in the state.

HHS is working on the waiting lists for the Home and Community Based Services (HCBS) waivers. They are making sure the individual is on the right waiver waitlist and are looking at functional assessments. There are seven HCBS waivers and many of them have the same services. HHS is assessing if there are too many waivers. HHS is referring people to the MHDS Regions to access some services while they are on a waiting list.

Rick Larkin was thanked for his years of service to the SEIL Region.

### 14. Adjourn

Motion to adjourn By Mark Meek

Second Chris Ball

Motion passes

Minutes submitted by Marc Lindeen, Secretary, December 29, 2022. MLsb