

MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

DATE	CONVENING TIME	LOCATION
April 8, 2020	1:30pm	ZOOM Meeting

Southeast Iowa Link Governing Board Meeting Approved Minutes

## Zoom test meeting at 10:00 am

Motion to take vote by roll call at this afternoon's Zoom Governing Board Meeting By Michael Berg Second Rick Larkin Motion passes

Roll Call Vote

Rick Larkin yes Chris Ball Jack Seward Jr. Mark Meek yes yes Marc Lindeen Mark Schneider yes Tom Broeker Kristine Skinner yes yes Dee Sandquist **Bob Bartles** yes Michael Berg Heather Brueck yes yes

#### **SEIL Governing Board Meeting 1:30 pm**

Present via Zoom: Rick Larkin, Jack Seward Jr., Marc Lindeen, Tom Broeker, Dee Sandquist, Michael Berg, Mark Meek, Bob Bartles, Heather Brueck, Mark Schneider, Ryanne Wood, Ken Hyndman, Sarah Berndt, Sandy Stever, Tami Gilliland, Bobbie Wulf, Alan Brady, Kris Rankin

## 1. Approve Agenda

The meeting was called to order at 1:33 pm.

Motion to approve the agenda

Second Jack Seward Jr. By Michael Berg Motion passes

Roll Call Vote

Rick Larkin aye Michael Berg yes Jack Seward Jr. Chris Ball absent yes Marc Lindeen Mark Meek yes yes Mark Schneider Tom Broeker aye yes Kristine Skinner Dee Sandquist absent aye

### 2. Consider Approval of March 11, 2020 minutes

Motion to approve the March 11, 2020 minutes By Dee Sandquist Second Michael Berg

Motion passes



MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

Roll Call Vote			
Rick Larkin	aye	Michael Berg	yes
Jack Seward Jr.	yes	Chris Ball	absent
Marc Lindeen	yes	Mark Meek	yes
Tom Broeker	yes	Mark Schneider	yes
Dee Sandquist	yes	Kristine Skinner	absent

## 3. Update from Adult and Children Advisory Committee Members

The adult and children advisory committees did not meet today. A status update was provided by the adult and children service providers and education representative.

Hope Haven adult day services are closed, supported employment services largely are closed, twenty-four-hour residential services homes are operating, but closed to visitors and people are not allowed to go on home visits or outside events without special permission. Hope Haven support services provided in homes in the community have decreased as people become more fearful of the virus. Hope Haven is looking for personal protection equipment. There is a need financial help from state or federal government but there is no financial help so far. Providers who are able to are providing hazard pay.

Christamore Family Treatment Center residential services are operating. They have implemented no visits and not allowing people into the facility other than employees. Young House outpatient services are provided via electronic means. Clients and staff like the electronic services and want those to continue.

Schools are closed until April 30<sup>th</sup> and students aren't likely to return to school this school year. Mid-Prairie Community Schools received approval to have required learning. This will be for ninth through twelfth grade so students can obtain the credits required to graduate. Up to this point schools could provide learning material for students to work on, but not require them to do the work. Some schools are providing meals for students and hot spots for families who don't have internet access.

## 4. Consider Approval of Claims as per Running Totals Document- March

All reports were received from the county auditors, however, Keokuk County still needs to submit the county ledger report. March expenditures included the typical administration fees, jail diversion and advocate expenses. Lee County made their final payment to the fiscal agent in the amount of \$488,485.76. Other revenues included an interim assistance reimbursement in the amount of \$29,327.17, a distribution payment from Washington County and property taxes. Property tax payments have been extended without penalty, which means property tax payments will continue through April and May.

Motion to approve claims per running totals document for March
By Jack Seward Jr. Second Tom Broeker Motion passes



MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

Roll Call Vote			
Rick Larkin	aye	Michael Berg	yes
Jack Seward Jr.	yes	Chris Ball	absent
Marc Lindeen	yes	Mark Meek	yes
Tom Broeker	yes	Mark Schneider	yes
Dee Sandquist	yes	Kristine Skinner	absent

## 5. Consider Approval of Claims for Fiscal Agent Account as per Claims 4-8-2020

Mandated claims totaled \$6,198.97, service claims totaled \$315,277.05 for a total claims payment of \$321,476.02.

Motion to approve claims for fiscal agent account per claims 4/8/2020

By Marc Lindeen		Second Mark Meek	Second Mark Meek	
Roll Call Vote				
Rick Larkin	yes	Michael Berg	yes	
Jack Seward Jr.	yes	Chris Ball	absent	
Marc Lindeen	yes	Mark Meek	yes	
Tom Broeker	yes	Mark Schneider	yes	
Dee Sandquist	yes	Kristine Skinner	absent	

## 6. Receive and File Fiscal Agent Report- March

The expenditures for March totaled \$407,467.66 and matched the amount approved by the governing board. Revenue included an interim assistance reimbursement in the amount of \$29,317.17, a Lee County distribution in the amount of \$488,485.76, a Washington County distribution in the amount of \$214,895.00 and interest in the amount of \$1,241.82. Total revenues for March were \$733,949.75.

Motion to receive and file fiscal agent report for March

By Tom Broeker		Second Mark Schn	eider	Motion passes
Roll Call Vote				
Rick Larkin	yes	Michael Berg	yes	
Jack Seward Jr.	yes	Chris Ball	absent	
Marc Lindeen	yes	Mark Meek	yes	
Tom Broeker	yes	Mark Schneider	yes	
Dee Sandquist	yes	Kristine Skinner	absent	

## 7. Discuss issues of region related to Covid-19

Lee County, with approval from the department head or elected official, has employees working from home due to schools being closed. Arrangements are made to help the public conduct business. An attorney out of Cedar Rapids helped the county draft a telecommunication for employees and pandemics policy which has been approved.

MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

Keokuk reports tax revenue for this year is just a little less than a year ago.

Transition Link has had services suspended in all the jails but Louisa County. Staff are working out of the CDS office in Mt Pleasant. Staff are available to the jails via electronic communication. There is administrative work, compiling program data and work as we are able to continue to provide services for detainees.

The SEIL Region should put out a notice to the public that providers are still operating with outpatient and crisis services. Telehealth is being used for outpatient services and to get referrals to the crisis house services. Bobbie Wulf created a document to inform the public of the primary mental health providers in each county of the region, telephone numbers for available help lines and national support lines. There is a statement to use 211 or local public health offices to obtain more information on COVID-19. There was a suggestion to provide this to local newspapers and radio stations to get the information out. There was a suggestion to put this on the county web sites, the Washington County Mental Health Coalition Facebook page and send to Change Agent providers. Each CDS will distribute the information sheet in their local communities.

The coordinators of disability services identified with services being locked down due to COVID-19 it is difficult to transition people from higher level to lower level of care. It is difficult to get people admitted into hospital level of care also.

#### 8. New Business

Due county to travel restrictions and social distancing Ryanne asked Tom Broeker to sign the claims that are located in Burlington. Since this is an emergency situation, and Tom is located in Burlington, the governing board is being asked to approve Tom signing the fiscal agent claims for payment.

Motion to authorize Tom Broeker to sign claims on behalf of the chair of the SEIL Board By Jack Seward Jr. Second Michael Berg Motion passes

Roll Call Vote			
Rick Larkin	aye	Michael Berg	yes
Jack Seward Jr.	yes	Chris Ball	absent
Marc Lindeen	yes	Mark Meek	yes
Tom Broeker	yes	Mark Schneider	yes
Dee Sandquist	yes	Kristine Skinner	absent

#### 9. Adjourn

Motion to adjourn

By Tom Broeker Second Michael Berg Motion passes

Minutes submitted by Marc Lindeen, Secretary, April 16, 2020. MLsb