

DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

DATE	CONVENING TIME	LOCATION
		Henry Co. Emergency Management
		900 West Washington St.
May 11, 2022	1:30pm	Mount Pleasant, IA 52641
		ZOOM

Southeast Iowa Link Governing Board Regular Meeting Approved Minutes

Present: Rick Larkin, Jack Seward Jr., Marc Lindeen, Tom Broeker, Dee Sandquist, Randy Griffin, Tracy Liptak, Mark Schneider, Ryanne Wood, Ken Hyndman, Sarah Berndt, Sandy Stever, Tami Gilliland, Bobbie Wulf, Leia Craff

1. Approve Agenda

The meeting was called to order at 1:30 pm by the board chair. The agenda was shared via screenshare.

Motion to approve the agenda

By Mark Schneider Second Marc Lindeen Motion passes

2. Consider Approval of April 13, 2022 minutes

The minutes were reviewed via screenshare.

Motion to approve the April 13, 2022 minutes

By Jack Seward Jr. Second Randy Griffin Motion passes

3. Update from Adult and Children Advisory Committee Members

There was a We Can Prosper training today during the Stakeholder and Advisory meetings. Tracy Liptak reached out to the We Can Prosper trainer to inquire about train the trainer training to offer this to Optimae staff and at their Recovery Centers.

No Children's Advisory meeting occurred.

The Adult Advisory meeting discussed the Crisis Intervention Team (CIT) relaunch meetings happening in May. Four of the eight counties have held their CIT Relaunch meeting. SEIL is working on completing provider contracts. There was discussion of the intensive residential home services and statewide standard request for proposal to be used by the Mental Health and Disability Services Regions. Discussed long-term support for crisis needs to keep people stable. Frustration was expressed about lack of follow through when people go to the hospital and are released with what seems like no support in place for them. There was discussion of the crisis assessments offered in Burlington. Technology issues limit the number of assessment calls the Burlington Police Officers request. There could be more if there was better technology available. There was a suggestion that the technology issues be discussed at the Des Moines County CIT meeting on Thursday. Tracy noted American Rescue Plan Act dollars have been released; Optimae is using the funds to increase direct support staff wages.

4. Discuss and Consider Approval of new designates to the Adult and Children's Advisory Committees None were identified.

5. Consider Approval of Claims as per Running Totals Document- April

The report was reviewed via screenshare. There were changes in March due the Des Moines County having a change to property tax revenue and the Fiscal Agent having interest posted. All monthly reports were received



DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

from the member county auditors for April. There will be a reduction in claims paid by the member counties since claims are being paid by the fiscal agent. Reviewed member county fund balance totals. There will need to be enough funds left in fund ten at the local county to pay final payroll for the fiscal year. All other funds will be transferred to the fiscal agent by June 30th.

Motion to approve the claims running totals document for April By Jack Seward Jr.

Second Mark Schneider

Motion passes

6. Consider Approval of Claims for Fiscal Agent Account as per Claims 5-11-2022

The document was reviewed via screenshare. Service claims totaled \$275,556.90, mandate and administrative claims totaled \$10,031.49 and children's wrap claims totaled \$31.50 for a total amount of claims to be paid of \$285,619.89.

Motion to approve claims for fiscal agent account 5-11-2022

By Marc Lindeen Second Randy Griffin Motion passes

7. Receive and File Fiscal Agent Report- April

The document was reviewed via screenshare. No revenue was received in April. Fiscal agent expenditures match March expenditures approved by the governing board.

Motion to receive the fiscal agent report for April

By Tom Broeker Second Jack Seward Jr.

Motion passes

8. Discuss and Consider Approval of SEIL Request for Proposal issuance for Intensive Residential Services Home (IRSH) services

The document was reviewed via screenshare. The intensive residential service homes (IRSH) request for proposal (RFP) document has been reviewed by the Department of Human Services and Iowa Medicaid Enterprise and approved. This is the standard RFP form to be used by regions. Two providers are interested in providing IRSH services. This template document will have SEIL information inserted in the document.

Motion to approve the SEIL request for proposal document and issuance for intensive residential service homes By Tom Broeker Second Jack Seward Jr. Motion passes

9. Discuss and Consider Approval of Exception to Policy ETP for payment of Hope Haven IPS claim outside of SEIL procedural timeframes

The document was reviewed via screenshare. The invoice for the startup costs for the Individual Placement and Supports, which is a vocational service, for November was not submitted within the requirements of the SEIL Management Plan. There was a change in financial officer for Hope Haven. This person was not made aware that there were time limits to submit invoices for payment. Due to the staffing transition Hope Haven requested an exception to policy to request payment of the late invoice.

Motion to approve the exception to policy request by Hope Haven

By Marc Lindeen Second Randy Griffin

Motion passes

10. Discuss and Consider Approval of Compassionate Counseling Contract FY22-FY23

The document was reviewed via screenshare. This is a new contract for the SEIL Region. Kristin Helm has



DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

worked with the SEIL Region previously. The contracted service is for region wide training. Kristin has been active with the community response after a recent tragedy in Fairfield. Kristin will be providing a suicide prevention training for SIACC. The rate for the training services is \$150.00 per hour for training and \$50.00 per hour for travel time with a maximum contract total of \$5,000.00.

Motion to approve the Compassionate Counseling contract for FY 22-23

By Jack Seward Jr. Second Mark Schneider Motion passes

11. Discuss and Consider Approval of Counseling Associates Contract FY23

The document was reviewed via screenshare. This is a renewal contract with services for urgent care appointments, crisis support consultation and integrated health home services. The rates paid for the services are the provider's established Medicaid rate. The transitional care coordination service was removed from this contract.

Motion to approve the Counseling Associates contract for FY23

By Marc Lindeen Second Randy Griffin Motion passes

12. Discuss and Consider Approval of Hillcrest Contract FY23

The document was reviewed via screenshare. This renewal contract is the same as the current contract. The rates are the providers established Medicaid rates. Services are community education, urgent care, and integrated health home service.

Motion to approve the Hillcrest Contract for FY23

By Randy Griffin Second Jack Seward Jr. Motion passes

13. Discuss and Consider Approval of Optimae Contract FY23

The document was reviewed via screenshare. This renewal contract is the same as the current contract. SEIL is funding community education up to \$5,000, crisis team continuing education up to \$10,000 and crisis evaluation services up to \$176,553.60. The providers established Medicaid rates will be used to bill for urgent care appointments. The contract also has CPI training. Peer self-help drop-in centers remain in the contract. Peer support services funding is a new service added to the contract and the rate is the provider's established Medicaid rate. Jail diversion services were removed from the contract.

Motion to approve the Optimae Contract for FY23

by Marc Lindeen Second Mark Schneider Motion passes

14. Discuss and Consider Approval of SIACC Contract FY23

The document was reviewed via screenshare. This contract is for transportation to the access center. The rate increase was for wage increases for transport staff.

Motion to approve the SIACC contract for FY23

By Tom Broeker Second Jack Seward Jr. Motion passes

15. Discuss and Consider Approval of SIMHC Contract FY23

The document was reviewed via screenshare. There is no change to integrated health home, 23-hour observation, crisis stabilization residential services, access center or subacute services. SEIL still contributes



DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE, LOUISA, VAN BUREN & WASHINGTON COUNTIES

gap funding for the access center. Assertive community treatment has been removed from this contract. Rates for the services are the providers established Medicaid rates.

Motion to approve the SIMHC contract for FY23
By Jack Seward Jr. Second Tom Broeker

Motion passes

16. Update on Commission and Legislative Review

There has not been any movement with pending legislation in the last two weeks.

The Mental Health and Disability Services Commission meeting for April included passing of the administrative rules for accreditation of providers of services to person with mental illness, intellectual disabilities or developmental disabilities for Community Mental Health Centers. This would go into effect July 1st. Discussed the multisystemic therapy & functional family therapy which as an evidence-based program has strict protocols to maintain fidelity of the service delivery. There was a workforce initiatives presentation with included barriers to developing a skilled workforce and short-term recommendations to address the barriers.

17. New Business

The Department of Human Services approved the SEIL Region's Annual Service and Budget Plan.

SEIL has completed CIT relaunch meetings in Jefferson, Keokuk, Henry, and Lee Counties. It was noted there has been a lot of provider interest at the meetings which shows their connection to CIT. Each provider in attendance described the services they offer and encouraged law enforcement and others to call for assistance or to ask questions; providers want to help. The meetings highlight our providers are working together. There was good information shared during the meeting.

18. Adjourn

Motion to adjourn

By Jack Seward Jr. Second Randy Griffin Motion passes

Minutes submitted by Marc Lindeen, Secretary, May 26, 2022. MLsb