**Mental Health Agency of Southeast Iowa**

**Governing Board Meeting**

**August 9, 2023 1:30pm**

**The Well Fairfield**

**1700 S Main St.**

**Fairfield, IA 52556**

<https://us02web.zoom.us/j/6765985430?pwd=ZXk3TW5WaUgwVHBPaG9DTnk4NE1Rdz09>

**Attending:**

Ron Bride, Davis County Board of Supervisor/Vice Chair

Marc Lindeen, Henry County Board of Supervisor/Alternate

Dee Sandquist, Jefferson County Board of Supervisor

Steve Wanders, Mahaska County Board of Supervisor/Alternate

Sonny Schroeder, Monroe County Board of Supervisor

Jack Seward, Jr., Washington County Board of Supervisor/Chair

Tracy Liptak, Optimae/Adult Services Provider

Cheryll Jones, Child Health Specialty Clinic/Children Services Provider

Mike Peterson, Superintendent/Education System Representative

Joy Szewczyk, Parent/Relative of a Child Representative

Patricia Lipski, Adult/Relative of Adult Representative

Gary Anderson, Appanoose County Sheriff/Law Enforcement Representative

Ryanne Wood, MHASEI CEO

Stephanie Koch, MHASEI/Appanoose County

Staci Veach, MHASEI /Davis County

Ken Hyndman, MHASEI /Des Moines County

Sarah Berndt, MHASEI /Henry County

Sandy Stever, MHASEI /Jefferson and Van Buren County

Tami Gilliland, MHASEI /Keokuk County

Bobbie Wulf, MHASEI /Louisa and Washington County

Heather Gross, MASEI/Mahaska County

Katie Fisher MHASEI /Monroe County

Miranda Tucker MHASEI /Wapello County

Christina Schark, Southern Iowa Mental Health Center

**Welcome/Introductions**

**Approval of Agenda**

Ron Bride motioned to approve the agenda.

Steve Wanders seconded the motion.

Ron Bride, aye. Marc Lindeen, aye. Dee Sandquist, aye. Steve Wanders, aye. Sonny Schroeder, aye. Jack Seward, Jr., aye. Tracy Liptak, aye. Cheryll Jones, aye. Mike Peterson, aye. Joy Szewczyk, aye. Patricia Lipski, aye. Gary Anderson, aye

Motioned carried.

**Consider Approval of August 9, 2023 Meeting Minutes**

Dee Sandquist motioned to approve the August 9, 2023 meeting minutes.

Gary Anderson seconded the motion.

Ron Bride, aye. Marc Lindeen, aye. Dee Sandquist, aye. Steve Wanders, aye. Sonny Schroeder, aye. Jack Seward, Jr., aye. Tracy Liptak, aye. Cheryll Jones, aye. Mike Peterson, aye. Joy Szewczyk, aye. Patricia Lipski, aye. Gary Anderson, aye

Motioned carried.

**Receive update from Advisory Committees**

Tracy Liptak discussed the Adult Advisory Committee had a presentation from Transition Link jail diversion program. The stakeholders meeting was reviewed. SIMHC mobile response has started in the western side of the region. The Adult Advisory group reviewed the management plan with some minor changes and recommends that the governing board approve the plan.

Cheryll Jones reported the Children Advisory Committee also approved the management plan with no concerns. The committee also reviewed updates in regard to the services delivery alignment.

Jack Seward, Jr. discussed the realignment of services by HHS and encouragement to communicate personally with state representatives about the unanswered questions and the potential consequences to individuals. Jack also expressed gratitude to the MHASEI team regarding the efforts of the management plan.

**Consider Approval of claims- August/September**

Tami Gilliland reported that August claims were approved last month. She reviewed the September claims/summary sheet. She outlined the types of claims this includes.

Marc Lindeen motioned to approve the claims presented.

Patricia Lipski seconded the motion.

Ron Bride, aye. Marc Lindeen, aye. Dee Sandquist, aye. Steve Wanders, aye. Sonny Schroeder, aye. Jack Seward, Jr., aye. Tracy Liptak, aye. Cheryll Jones, aye. Mike Peterson, aye. Joy Szewczyk, aye. Patricia Lipski, aye. Gary Anderson, aye

Motioned carried.

**Receive and File Fiscal Agent Report- August**

Tami Gilliland reviewed the fiscal agent report that encompasses the expenditures and the revenue. She reports that interest has not been received and not allocated yet. HHS has approved the encumbrance that MHASEI requested. Tami received notice the name change for the tax id number was approved.

Dee Sandquist motioned to receive and file the fiscal agent report.

Cheryll Jones seconded the motion.

Ron Bride, aye. Marc Lindeen, aye. Dee Sandquist, aye. Steve Wanders, aye. Sonny Schroeder, aye. Jack Seward, Jr., aye. Tracy Liptak, aye. Cheryll Jones, aye. Mike Peterson, aye. Joy Szewczyk, aye. Patricia Lipski, aye. Gary Anderson, aye

Motioned carried.

**Discuss and Consider Approval Resolution 01-2024 Attorney Fees**

Effective 7/1/23, there was a modification for the payment structure for attorney fees and MHASEI transitioned to the amount $73.00. This resolution captures this change and this addresses specifically to the 229-court commitment.

Tracy Liptak motioned to approve resolution 01-2024 attorney fees.

Dee Sandquist seconded the motion.

Roll Call Vote.

Ron Bride, aye.

Marc Lindeen, aye.

Dee Sandquist, aye.

Steve Wanders, aye.

Sonny Schroeder, aye.

Jack Seward, Jr., aye.

Tracy Liptak, aye.

Cheryll Jones, aye.

Mike Peterson, aye.

Joy Szewczyk, aye.

Patricia Lipski, abstain.

Gary Anderson, aye

Motioned carried.

**Discuss and Consider Approval of Internal process to manage MHASEI HIPAA and HITECH**

As SEIL and SCBHR have merged to MHASEI, the HIPAA and HITECH were previously managed differently. SEIL region managed internally, and Tami Gilliland was appointed as the HIPAA compliancy officer. SCBHR region contracted with Carosh Compliance Solutions to manage the HIPAA and HITECH. Discussion regarding approving internal management of MHASEI HIPAA and HITECH and acknowledgement that some counties contract with Carosh Compliance Solutions on a county level. Dee Sandquist asked about quality assurance and internal processes. The region works with ISAC and the ability to create regional guidelines specific for the region and it’s needs. HIPAA information is stored in the CSN system that is managed by ISAC and is HIPAA compliant. Gary Anderson asked if there are internal audits completed and it was discussed that CSN allows this, and Cheryll Jones expressed the seriousness of HIPAA laws.

Dee Sandquist motioned to approve the internal process to manage MHASEI HIPAA and HITECH.

Jack Seward, Jr. seconded the motion.

Ron Bride, aye. Marc Lindeen, aye. Dee Sandquist, aye. Steve Wanders, aye. Sonny Schroeder, aye. Jack Seward, Jr., aye. Tracy Liptak, aye. Cheryll Jones, aye. Mike Peterson, aye. Joy Szewczyk, aye. Patricia Lipski, aye. Gary Anderson, aye

Motioned carried.

**Discuss and Consider Approval of Property Development endorsement**

A property developer reached out in Wapello County as they are building rental properties and is requesting a signed letter endorsement of this development. Discussion regarding the developer focuses on family units with low to moderate income housing. Discussion as a region standard, if there is a request for a letter of support, it will be brought forth to the governing board for approval. The board discussed there is a need for affordable housing in our communities.

Cheryll Jones motioned to approve the property development endorsement letter with the signature from the MHASEI governing board chair.

Tracy Liptak seconded the motion.

Ron Bride, aye. Marc Lindeen, aye. Dee Sandquist, aye. Steve Wanders, aye. Sonny Schroeder, aye. Jack Seward, Jr., aye. Tracy Liptak, aye. Cheryll Jones, aye. Mike Peterson, aye. Joy Szewczyk, aye. Patricia Lipski, aye. Gary Anderson, aye

Motioned carried.

**Discuss and Consider Approval of MHASEI Management Plan**

The management plan was sent electronically prior to the meeting. The adult and children advisory committees recommend the approval of the management plan. SIMHC was de-identified as an access point on page 37 for the purpose of not confusing the general public as SIMHC is an access center but does not make determination about eligibility for the region. Any grammatical errors have been corrected. Previously exception to policies were presented to the governing board for approval and this area has been changed. In the MHASEI management plan, the CEO will make the determination in an exception to policy and the appeal will then go to the state. This is due to the time limitations required in this area.

Gary Anderson motioned to approve the corrected version of the MHASEI management plan.

Ron Bride seconded the motion.

Ron Bride, aye. Marc Lindeen, aye. Dee Sandquist, aye. Steve Wanders, aye. Sonny Schroeder, aye. Jack Seward, Jr., aye. Tracy Liptak, aye. Cheryll Jones, aye. Mike Peterson, aye. Joy Szewczyk, aye. Patricia Lipski, aye. Gary Anderson, aye

Motioned carried.

**Director Update- CIT International**

Sarah Berndt presented the Justice Involved Coordinators/CDS’ attended a 3-day CIT International conference in Detroit, Michigan. Sarah presented an activity to the group, reviewed various sessions that provided learning opportunities and educational outcomes provided. Sarah discussed the sequential intercept model and the focus on the CIT International and how it is implemented in the region.

**MHDS Commission Update**

Sarah Berndt reported that the MHDS commission reviewed the recommendations for legislators and those legislative priorities. Stephanie Millard, First Resources presented on the IRSH homes and Hillcrest Families services CEO presented regarding the CCBHC model. Jack Seward, Jr. reported the next meeting is held a week from today and details are provided on the MHDS commission board website. Jack discussed continuing the message that HHS and the governor plan to merge departments and services and how that may be an improvement in urban areas such as Des Moines but there are going to be deficits for rural areas. This takes local control and access away from our area.

**Questions and Answers**

Cheryll Jones discussed that she continues to re-enforce to various meetings and partners the need to keep children services in the forefront as children and children services are often forgotten. Cheryll discussed support systems for young families, trauma informed care and also prevention education to families.

**Next Meeting**

The next meeting is scheduled for October 11, 2023 at 1:30p.m. to be held at The Well Fairfield 1700 S. Main St. Fairfield, Iowa.

**Adjourn**

Steve Wanders motioned to adjourn.

Tracy Liptak seconded the motion.

Ron Bride, aye. Marc Lindeen, aye. Dee Sandquist, aye. Steve Wanders, aye. Sonny Schroeder, aye. Jack Seward, Jr., aye. Tracy Liptak, aye. Cheryll Jones, aye. Mike Peterson, aye. Joy Szewczyk, aye. Patricia Lipski, aye. Gary Anderson, aye

Motioned carried.